



Environmental Aspects Impacts Register

Ashley Cleaning Services Ltd recognises that all its activities interact with the environment, creating potential risks and impacts. This Environmental Aspects & Impacts Register has been developed as a key component of our Environmental Management System (EMS) to systematically identify, evaluate, and manage these interactions.

The purpose of this register is to provide a clear overview of the significant environmental risks associated with our operations, including the use of chemicals, energy and water consumption, waste generation, and transport activities. By documenting these aspects and the controls in place, we ensure that our organisation maintains compliance with legislation, reduces environmental harm, and supports continual improvement. This register is regularly reviewed and updated to reflect changes in our operations, new risks, or opportunities for enhanced environmental performance.

Environmental Risk Assessment

This Environmental Aspects and Impacts Register identifies how Ashley Cleaning Services Ltd interacts with the environment, the significance of each environmental risk, and the controls in place to manage or reduce these risks. This document forms a key element of our Environmental Management System (EMS) and is reviewed at least annually or following significant operational changes.

1. Methodology

Environmental aspects were identified by reviewing all cleaning activities, equipment use, chemical handling, transport, and waste processes across our operations. Each aspect has been assessed for environmental impact using the following criteria:

- **Severity (S)** – Scale of potential environmental harm (1–5)

- **Likelihood (L)** – Probability of occurrence (1–5)
- **Risk Rating (RR = S x L)** – Determines significance
- **Significance Threshold** – RR ≥ 12 is considered *significant* and requires enhanced controls

2. Environmental Aspects & Impacts Risk Assessment Table

Activity / Aspect	Environmental Impact	S	L	RR	Significance	Controls in Place
Use of cleaning chemicals	Chemical pollution of drains, watercourses, soil; hazards to wildlife	5	3	15	Significant	Eco-certified products, COSHH procedures, proper dilution, staff training, spill kits
Chemical storage	Risk of leaks/spills affecting land or drainage systems	5	2	10	Medium	Secure storage, COSHH cupboards, spill trays, regular inspections
Chemical transport to sites	Spills during transit	4	2	8	Low	Sealed containers, transport procedures, staff training
Water use in cleaning	Resource depletion; wastewater generation	3	3	9	Medium	Microfibre cloths, controlled dilution systems, efficient equipment

Energy use (office & equipment)	Carbon emissions contributing to climate change	4	3	12	Significant	Energy-efficient equipment, switch-off protocol, LED lighting
Vacuum cleaners/floor machines	Electricity use & noise disturbance	2	3	6	Low	Maintenance schedules, efficient machines
Vehicle travel to client sites	Fuel use, carbon emissions, air pollution	5	4	20	Significant	Route planning, car-share guidance, efficient scheduling, potential EV transition
Waste generation (general waste)	Landfill burden, pollution	4	3	12	Significant	Recycling processes, waste segregation, staff training
Waste from packaging (chemicals/consumables)	Plastic waste, landfill impact	4	3	12	Significant	Bulk purchasing, refillable systems, supplier sustainability criteria
Disposal of used cleaning products (cloths, mop heads)	Potential contamination if not disposed correctly	3	2	6	Low	Waste segregation, licensed waste carriers

Procurement of consumables	Upstream carbon footprint and environmental impact	3	3	9	Medium	Sustainability scoring for suppliers
Emergency spills	Major pollution event depending on substance	5	2	10	Medium	Spill kits, emergency procedure, staff training
Paper use in office	Deforestation, waste	2	3	6	Low	Digital-first policy, reduced printing

3. Summary of Significant Environmental Risks

Based on the risk scoring system, the following risks are classified as **significant**:

1. Use of Cleaning Chemicals

- Risk: Chemical pollution, harm to waterways and soil
- Key Controls: Eco-friendly products, COSHH procedures, spill response kits

2. Energy Consumption & Carbon Emissions

- Risk: Contribution to climate change
- Controls: Low-energy equipment, LED lighting, switch-off protocols

3. Vehicle Travel (Transport Emissions)

- Risk: Carbon emissions, air pollution
- Controls: Route optimisation, efficient scheduling, car-share/public transport encouragement

4. Waste Generation (General Waste & Packaging)

- Risk: Landfill impact, resource depletion
- Controls: Waste segregation, recycling programme, bulk/low-packaging procurement

4. Controls & Mitigation Measures

4.1 Chemical Management Controls

- COSHH compliance
- Secure storage areas
- Eco-certified products
- Spill containment kits

4.2 Waste Management Controls

- Recycling facilities at offices and client sites
- Clear signage and segregation procedures
- Licensed waste carriers

4.3 Transport & Fuel Emission Controls

- Efficient route planning
- Consolidated site visits
- Encouragement of low-emission transport solutions

4.4 Water & Energy Efficiency Controls

- Microfibre systems
- Efficient equipment procurement
- Switch-off policy

5. Review & Update Process

This register is reviewed:

- Annually by the EMS Manager
- After any environmental incident
- After significant operational changes (new chemicals, new sites, new equipment)

Changes and updates are recorded in the EMS version control log.

6. Declaration

This Environmental Aspects & Impacts Register accurately reflects the environmental risks posed by Ashley Cleaning Services Ltd and the measures in place to control them.

Signed:

Senior Management Team
Ashley Cleaning Services Ltd

Date: _____

Our Commitment

Ashley Cleaning Services Ltd is committed to continual improvement and responsible growth. This Environmental Aspects Impacts Register provides the foundation for sustainable, compliant, and environmentally responsible operations.

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